



Manage Your Law Practice

Visit us at: www.leap.us
For more info, email: sales@leap.us

Why LEAP?

We help law firms because they help people. LEAP is only focused on the needs of law firms. We concentrate on the most commonly practiced areas of law, including:

- ▶ Family Law
- ▶ Estate Planning
- ▶ Wills and Power of Attorney
- ▶ Criminal Law
- ▶ Real Estate
- ▶ General Litigation
- ▶ Business Commercial Law
- ▶ Personal Injury
- ▶ Criminal Law

The LEAP Legal Practice Management Platform includes thousands of court and other legal forms, all updated regularly to reflect any mandated changes. These forms are easily editable and accessible from your computer, phone, or iPad. Combined with LEAP's sophisticated data capture fields built into each matter type, you can automatically populate any form with your case and client information saving you time, reducing grammatical errors, and making you more money.

- ✔ **One system** - fully integrated time recording, billing, document management, document production, legal CRM, and client portal in one software for one price
- ✔ **Mobility** - work anywhere, any time with a single login for all of your devices
- ✔ **Cloud software powered by AWS** - no more physical and hosted desktop servers
- ✔ **Automated forms** - extensive range of court and other legal forms you regularly use available at no additional cost

Everyone in your firm can work on matters simultaneously

LEAP's single, integrated platform deploys real-time changes across all areas of your business. Partners, associates, and support staff are notified in real time when someone is working on or makes changes to an electronic file. You can do more work with the same number of people, and there is no need to hire additional administration staff as your workload increases.

High-level security provided by Amazon Web Services

Your firm's data is stored on servers that are built to meet the requirements of the most security-sensitive companies. No single law firm, no matter the size, can match the data security that LEAP and AWS provide.

Ongoing support from the moment you start your transition to LEAP

Whether you're transitioning from another practice management system or starting fresh, LEAP's experienced transition team, implementation consultants and US-based HelpDesk are here to support you and your firm at every stage.

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LEAP helps to minimize the time that we need to spend on administration and it helps also to minimize the amount of staff we would need to hire to handle the administrative part of the practice. It's the most up-to-date and seamless practice management software available.

Nick Gray, Grant Gray PC

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7,500+
automated legal forms

1,600+
pre-configured matter types



To see our complete list of automated court forms, visit:

www.leap.us/automated-legal-forms/

One electronic matter for every file

For more features, visit: leap.us/features

Mobile Law Office

Automatically record time on client calls, and access cases, clients, and documents from any of your devices with the LEAP Mobile App.

Document Creation & Management

Create and then search for all of your legal documents quickly with our high-caliber search engine, that detects the most vague or complex phrase and directs you instantly to the document and case you are looking for. Create, store, organize, track changes, and share documents via LEAP to become a true paperless law office.

Outlook Email Integration

Create professional emails merged with your clients' details in addition to automatically saving each email to the correct electronic matter, and automatically recording any time you spent reading or responding to it.

Automated Forms

Access to the most extensive and up-to-date range of court and legal forms available with LEAP for no extra cost.

Accounting & Billing

Office accounting and IOLTA and state bar regulation rule compliant trust accounting made easy. Attorneys can track billable units, manage client accounts, capture all disbursements efficiently, and integrate their LEAP accounting with QuickBooks. Create invoices and send them directly to clients for online payment. LEAP provides an accurate and real-time view of all recoveries and disbursements in one place.

Online Document Sharing

Seamless integration with LawConnect for a free and totally secure way to send, receive, and collaborate large files with clients and opposing counsel.

Automatic Time Recording

Automatically record time on calls to clients and when you are working on a matter in LEAP. Stop losing billable time and start accurately recording and charging for your time with a range of convenient tools.

Integrated Searching

NYSCEF, PACER, and other state and local e-filing systems made simple with online e-filing, title searching and automatic cost recoveries recorded to client bills.

Reporting

Measure performance of associates, staff, and rainmakers in your firm with a wide range of reports for clients, trust, office, and management.

Invoicing & Receipts

Streamline your cash flow processes with the ability to send bills and accept payments all online, and reduce other invoice-related manual data entry.

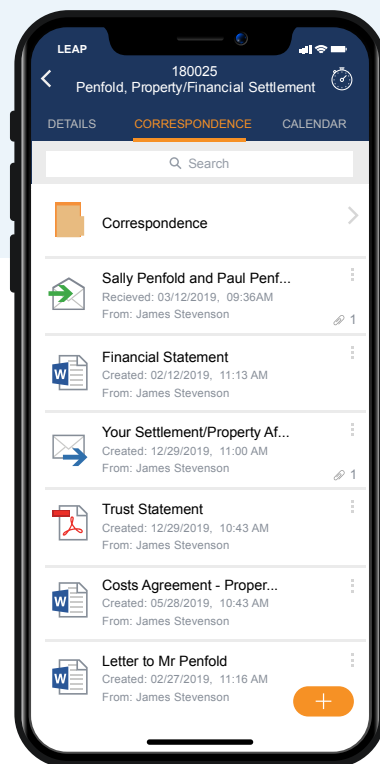
Client Support

US-based support via the LEAP HelpDesk and LiveChat available Monday - Friday, 9:00 am to 6:00 pm EST.

Web Portal

Let your clients communicate and collaborate with your firm 24/7 when they schedule appointments, pay bills, complete intake forms and share documents all online through your Web Portal, available to LEAP users at no extra cost.

Open the camera on your phone and scan the QR code to learn how to **make your law office mobile**:



The screenshot displays the LEAP desktop interface. At the top, a 'Matter List - 16 of 16 Matters' is shown for user James Stevenson. The list includes columns for NO., CLIENT, STAFF, STATUS, STATE, MATTER TYPE, and OTHER. Matter 150017 is highlighted, showing details for '150017 Penfold, Divorce - Contested; Penfold' with staff JS. A 'Details & Correspondence' window is open for this matter, showing a list of correspondence items with columns for TYPE, ITEM, STAFF, and CREATED. A 'LEAP Timesheet, James Stevenson' window is also visible, showing a table of time entries with columns for Elapsed, Date, Matter No., Client, Matter Description, Activity Code, Billing Description, Units, Hrs/Qty, Rate/Each, and Value. A 'Performance' summary table is also present, showing hours and amounts for today, week, and month.

Elapsed	Date	Matter No.	Client	Matter Description	Activity Code	Billing Description	Units	Hrs/Qty	Rate/Each	Value
01:06:00	02/24/19	150017	Mrs. Sally Penfold	Divorce Proceedin...	TE 410		11	1.1	\$400.00	\$440.00
00:36:00	02/26/19	150017	Mrs. Sally Penfold	Call with court clerk	TE 430		6	0.6	\$400.00	\$240.00
00:18:00	02/26/19	150017	Mrs. Sally Penfold	Letter to client	TE 432		3	0.3	\$400.00	\$120.00
00:12:00	02/28/19	150017	Mrs. Sally Penfold	Call with client	TE 443		2	0.2	\$400.00	\$80.00
			Mrs. Sally Penfold	Prepare for initial...	TE 445		2	0.2	\$400.00	\$80.00
			Mrs. Sally Penfold	Call with client	TE 446		1	0.1	\$400.00	\$40.00

Description	Date	Staff	Hours	Amount
Call with client	02/28/19	JS	0.5 hrs	\$200.00
			Today	
			Week	2.5 hrs \$1,000.00
			Month	2.5 hrs \$1,000.00

Streamline workflow, and reduce clerical errors and time spent on producing forms, motions, and other case-related documents

1M+
documents shared

40K+
global users

25K+
documents automated

4K+
electronic conversions

Forms Library

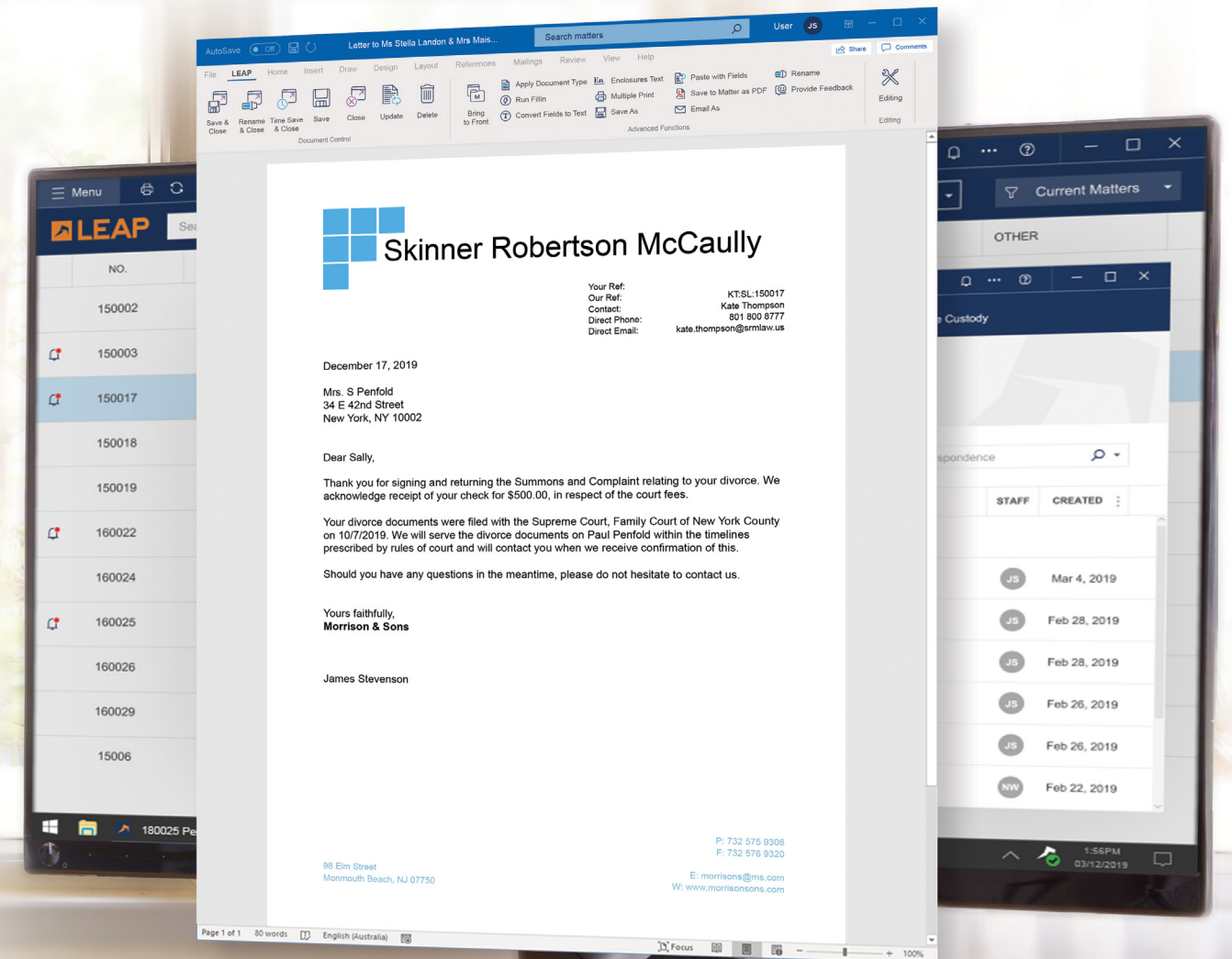
LEAP includes thousands of automated forms and templates relied upon daily by law firms. These are managed by a full staff working to ensure the court forms you regularly use are always up-to-date. You can also create your own custom forms, letters, and templates in LEAP. By entering your client details once into your LEAP matter, this information merges seamlessly into your documents. Start saving time and making more money by automatically populating the court and legal forms you regularly use with case and client information today.

Web Portal: Your Fully Integrated Legal CRM

Take advantage of the LEAP Web Portal to manage inquiries and appointment requests from current and prospective clients. Easily respond to prospective clients' online inquiries using customizable email templates. Manage your pipeline and grow your business by following up with automatic SMS appointment reminders. Intake Forms can be completed online and imported into LEAP to create a new client file. The Web Portal provides concierge-level service to your firm's clients at no additional cost with LEAP.

Best-In-Class Cloud Software

LEAP works hard to provide world-class cloud practice management software. We commit more than \$10 million a year to research and development so that our clients have the best possible experience. At LEAP, we are proud to deliver an industry-leading software solution that is attuned to the needs of our clients. LEAP is a cloud-based law office management software. Law firms no longer need to maintain on-premise or hosted desktop servers. Cloud software enables single sign-on remote access so attorneys can work from anywhere at anytime. LEAP is proud to be powered by Amazon Web Services as a premier partner. LEAP's servers hosted by AWS are the global best practice standards for data security.



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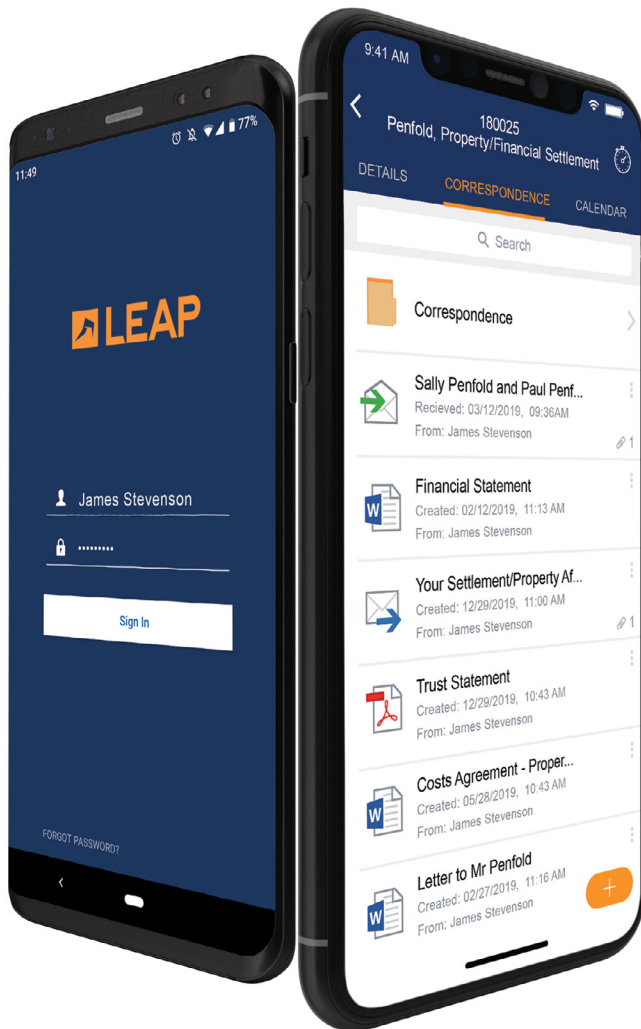
It is incredible how I can use LEAP from anywhere in the world to work on my cases, input and review my billing, and receivables of our firm. I can even access LEAP from court to view client documents and billing records.

Sheryl J. Seiden Esq.

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Serve Your Clients



- ▶ Detailed intake forms
- ▶ Online payment options
- ▶ Secure free document sharing
- ▶ Online appointment booking
- ▶ Legal CRM

Everything you need to run a law firm

www.leap.us | sales@leap.us